Attendance Policy for CISC 2000

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Attendance counts 10% of your grade. You can’t learn very much if you don’t show up in class. Moreover, the State of New York requires us to take attendance, to verify that those receiving financial aid are actually taking classes; aid recipients not attending classes can expect to lose their financial aid.

Here’s how I will be calculating attendance:

- Attendance will only be taken at the lecture portion of the class. The lab portion is mainly there for your benefit; if you decide that you can do the assignments outside the lab period, that’s fine with me. However if you routinely miss lab and then tell me how much trouble you’re having with an assignment, I will be less than 100% pleased.

- If you show up within the first ten minutes of class, you will get two points for attendance.

- If you show up after the first ten minutes of class, you will get one point for attendance.

- If you do not show up for class and the absence is not excused, you will get zero points for attendance.

A non-emergency absence will be considered unexcused unless you check with me in advance.

The starting time for class is 11:30 a.m., as per my watch, which I regularly synchronize with an Internet time server. This may or may not match the time shown on the Lowenstein clocks. Plan accordingly.

As per University policy, work-related issues are not an excuse for excessive absences or for lateness. When you sign up for a course, you are making a commitment to fulfill the requirements of that course.